



COLORADO EMERGENCY MANAGEMENT ASSOCIATION
Colorado Certified Emergency Manager / Associate Emergency Manager
IAEM Reciprocity Package

INSTRUCTIONS

Follow the instructions in this package carefully.

- All applicants must document at least one year service of professional emergency management within Colorado.
- Complete the below Section 1 and Section 2
- Attach a copy of your current International Association of Emergency Managers (IAEM) Certified Emergency Manager (CEM) or Associate Emergency Manager (AEM) Certification, ensuring the certification date is visible and legible, confirming the Colorado Certified Emergency Manager (CO-CEM) or Colorado Associate Emergency Manager (CO-AEM) reciprocity application is submitted within the five year certification period.
- CO-CEM or CO-AEM will be granted for the same period as the IAEM certification and will expire and require a renewal based on the same five (5) year period.
- For recertification, applicant will receive no more than a six (6) month grace period if, after submitting IAEM application, applicant is still waiting for a decision at the end of the five (5) year period.
- Convert the application, all relevant sections, and all supporting documents into one PDF file, of less than 100 mb.
- Name the file as follows: LastnameFirstnameCEMapplication_Date , for example: DoeJohnCEMapplication_01012022.
- All packages must be submitted electronically via the Colorado Emergency Management Association (CEMA) website.
- All fees must be paid before the package will be reviewed. Note: Make sure as a CEMA member that you are logged in to receive your member discount.

Current Fees: CEMA Member: \$50.00

Non-Member: \$100.00

Questions

Please contact the Certification Committee via the [CEMA website](#).

SECTION 1 – APPLICANT INFORMATION

Name:	
Home Address:	
City/State/Zip:	
Phone:	Email:
Name Changes:	
IAEM CEM or AEM Certification Date:	

Name Changes

If the name on this application does not match the name on any document in this package, please attach a copy of name change documentation (court documents, marriage certificate, etc.)

Certification

- ☐ Colorado Certified Emergency Manager (CO-CEM)
- ☐ Colorado Associate Emergency Manager (CO-AEM)

SECTION 2 – WORK EXPERIENCE

Copy the page below as many times as needed.

Certification	Requirements
CO-AEM / CO-CEM	One-year minimum employment and/or service in Colorado

Employer:
Job Title:
Address:
City/State/Zip:
Supervisor Name:
Supervisor Title:
Supervisor Phone:
Supervisor Email:

Employment Dates (From/To):
Average Hours Worked Per Week:
Percentage of Time Spent on Emergency Management:
Summary of Job Duties:

Acknowledgment and Signature

I understand and agree that: certification is subject to the approval of the CEMA, and if granted, is valid for a five-year period. All statements and documents are true and correct to the best of my knowledge, and false statements or misrepresentations will void this application or any issued certification. I will not misuse CEMA's trademarks in any way. I consent to verification of any information contained in this application package.

Applicant Signature: _____ Date: _____